

Northview Theatre Booster Meeting Minutes

Tuesday, October 9, 2012

Officers

President: Helene Szczerba - haszczerba@bex.net

Vice President: Julie Hoffman - juliesz@bex.net

Treasurer: Sandi Towns - towns@wvco.com

Secretary: Joan Bruggemann - bjbi@ambt.net

Attendance: Helene Szczerba, Mr. Wachowiak, Diana Randolph, Chris Apel, Deb Nolan, Jennifer Froelich, Sandi Towns, Michelle Tebary, Stella Wohlgamuth, Christine Abbott, Jennifer Vizina. Minutes by Diana Randolph filling in for Joan.

- Minutes from last meeting were read and motion was made by Chris Apel to approve and second by Jennifer Froelich. All approved.
- **Wo's Words** - 37 days out! Don asked what we thought about announcing next years musical earlier? And then we could put it on the back of SOM program. Everyone voted YES! There will be a Sneak preview meeting. Don will announce to students sometime before Nov 3 (which is the Village Inn fundraiser) Students need to sell 5 tickets to the fundraiser to be in the room when the announcement is made. The person who sells the most tickets will get to know first and make the announcement for Mr. Wo. Order forms will be online and orders need to be turned in by the 25th to qualify.
- **Fundraising** -
 - **Program sales** - Lorrie needs all program ads and copy by October 12, 15th at the latest. We go to print on Oct. 28th.
 - **Ad Sponsor on Tickets** - \$500? - None found yet.
 - **Theater Patrons** - We have received a few more. Diana is working on sending letters to people who have been Patrons in the past.
 - **Wendy's** - 1st Wednesday of every month
 - **Village Inn** - Sat. Nov 3 8:00 - 11:30 am \$5 in advance and \$6 at the door - Deb Nolan - We will pre sell tickets. Need to have count to Village Inn by Oct 31st. Stella will turn that in.
 - **Max and Erma's** - Tues. Nov. 27 - Diana will check on the last check which we have not received yet.
- **Special Events** -
 - **Sylvania Fall Festival** - Sun. Oct. 21 - Canopy - Jennifer V and Michelle Tebary. Tables - Julie Hoffman Diana has pocket aprons. Diana is working on cars for the parade. Student will perform on the main stage right after the parade.
 - **Olander Halloween Hike** - Sat. Oct. 27 - Christine Abbott will find a helper
 - **8th Grade Open House** - Thurs. Nov. 8 - 7 - 8:30 ish Dvd - Christine and Jennifer will have lap top to sell tickets.

- **Financial - Sandi** - Report was read. Motion to approve by Chris Apel and 2nd by Christine Abbott. All approved.
- **Fall Musical - The Sound of Music - November 15 - 18, 2012**
 - **Production needs** - Jason will get out a list of props still needed. Oct. 20/21 set build will start. We have 6 back drops ordered. There was a request for \$2000 for misc and set building. Motion made by Jennifer Froelich to give \$2000 and second by Chris Apel. All approved.
 - **Program Ad Drive** - Top 3 sellers will receive 10% of there sales back.
 - **Program production** - will need several people to do proof reading.
 - **Publicity** -
 - **Signage** - electronic sign, school sign - Diana
 - **Posters/post cards** - Can be picked up in Dons office. Please hang these up
 - **Media** - Diana will send press release (from Kevin) and pictures to Nancy Crandall.
 - **Tickets** - Jennifer - Needed to order more thermal paper to print tickets. We could have a computer program in the future that scans the tickets as people enter the theater and we could watch on a screen to see the house filling up. Looking into coloring tickets according to which night.
 - **Cast and Crew dinners** - Chris Apel - about 100 cast and crew
 - **Parents night reception** - Chris Apel - immediately following 7:30pm performance on Wednesday. Each family needs to bring a fingerfood / dessert.
 - **Flowers/Stargrams/Merchandise** -
 - **Cast appreciation (locker signs, goodie bags)** - Please drop goodies at Michelle Tebary's by Nov. 10th.
 - **T-shirts** - Kelley Weddington- we should have t-shirts for the parade
 - **Photography** - INVU John will be coming to take bio pictures Tues. 10/23
 - **Volunteers** - Need volunteer form at earliest convenience. Please get those in if you haven't already.
 - **Cast Party** - Apels?
- **Area Thespian Conference - Saturday December 15, 2012**
- **Winter One Acts - Friday, February 1 and 2 , 2013**
- **State Thespian Conference - Friday, March 1 - Sunday, March 3 ,2013** - Next planning meeting Oct. 23rd 7:00pm
- **Next general meeting - Nov 6 at 7:00pm in the Black Box Theater.**