

Northview Theatre Booster Meeting Minutes

Tuesday, September 11, 2012

Officers

President: Helene Szczerba - haszczerba@bex.net

Vice President: Julie Hoffman - juliesz@bex.net

Treasurer: Sandi Towns - towns@wvco.com

Secretary: Joan Bruggemann - bgbi@ambt.net (DR)

Mandatory Parent meeting was first.

*There were about 32 parents that attended.

*Mr. Wachowiak contact information - Classroom - 419-824-8570 X5129

Box office - 419-824-8719 (direct line)

dwachowiak@sylvaniaschools.org

*Mr. Wo told us that only about 35 students tried out for the musical - *The Sound of Music*

*The show is running about 3 hours, but they are trying to bring it down to 2 1/2 hours

*Sept 29 and Oct 2 Ad Blitz days

*Deadline for ads is October 12. Encourage your student to start selling their ads right away. Don't just pay your students \$50 production fee! If you do, turn it into an ad.

*Tickets on sale Oct 15 for the public (and there will be an early sale for cast and crew starting after the Booster meeting on Oct 9), on line @ ShowTix4U.com. Ticket prices are \$12 for adults and \$10 for students and seniors.

*Saturday, Nov 3 - Village Inn - Breakfast Buffet fundraiser

*State Conference - March 1-3 We will be hosting 1500 people. Come join us for these planning meetings. Next meeting Sept 25 and Oct 2 @ 7:00pm in the Black Box Theater

Regular Booster Meeting

Attendance : Mr. Wachowiak, Joan Bruggemann, Stella Wohlgamuth, Denise Brown, Deb Nolan, Diana Randolph, Michelle Tebary, Christine Abbott, Julie Hoffman, Jennifer Froelich, Jennifer Vizina, Sandi Towns, Kevin and Lorrie Cesarz, Helene Szczerba and Shelly Schafer

- **Theatre Booster Minutes from last meeting**
 - Motion was made by Christine Abbott to except the minutes from the last meeting . 2nd by Jennifer Froelich. Voted on and approved.
- **Theatre Booster By-Laws Vote**
 - Motion was made by Jennifer Froelich to change and add to the By-Laws. 2nd by Deb Nolan. Voted on and approved.
- **" Wo's Words "**
 - See notes from the Parent meeting
- **Financial Report**
 - Was handed out
- **Wildcat Welcome Days Wrap-up**

- A BIG THANK YOU to everyone who helped out. Having the students there to interact makes a big difference! DVD player was a fun idea.
- **Performing Arts Picnic Wrap-up**
 - Picnic was fun.
 - We probably don't need a table for next year unless we are actually selling something. Reevaluate next year.
 - Motion was made by Jennifer Froelich to donate \$100 to Band/Orchestra Boosters to help cover the cost of the picnic. 2nd by Michelle Tebary. Voted on and approved.
- **NV Open House Wrap-up**
 - We had a good number of people stopping by the table.
- **Fundraising**
 - **Program Ad sales**
 - Programs ads are due by Fri, Oct 12
 - Ad blitz Sept 29 and Oct 2
 - Maybe we should send out letters to past businesses asking them to come back and put an ad in again. Jennifer Vizina
 - Program ad cost - \$200 -full page, \$250- inside covers, \$300- back
 - **Ad Sponsor on Tickets**
 - Need to work on getting someone to advertize on the tickets. 2000 people would see these ads
 - **Theatre Patrons**
 - Slightly behind last year at this time.
 - We will send out letters to previous patrons to see if we can get them back, even though their students have graduated or are not donating any longer. Helene Szczerba will make up letter and Diana will mail out.
 - **Wendy's - 1st Wed of every month - Next Oct 3rd**
 - **Max and Erma's - Next fundraiser Tuesday Nov 27th**
 - **Village Inn -**
 - **Breakfast Buffet Nov. 3rd 8- 11:30am** - They will donate all of the food, guests will need to pay for their beverages and we just have to make and sell the tickets \$5 ahead of time and \$6 at the door. Diana will put on the LED sign uptown.
- **Special Events**
 - **Sylvania Fall Festival - Sun. Oct 21**
 - **Registration** - Deb Nolan - all done
 - **Set-up** - 10-11am
 - **Booth** - 11am - 1pm and 1 - 3pm will need volunteers for these times
 - **Tear down**
 - **Needed** - three 8ft tables, tent, musical promo 1/2 page flyers, patron forms
 - **Parade** - students in t-shirts walking, a few students in costumes in vehicle. Diana is checking on a car.
 - **Performance** - selected musical characters; Eddie Boggs has already contacted Don

- Olander Halloween Hike - Sat. Oct 27 (tentative) -
 - Props - We will skip the props this time
 - Signage - sign for table and 500 1/2 page musical flyers
- 8th Grade Open House - Thurs. Nov 8th - Lets have a lap top for SOM ticket sales and DVD player of past shows. List of interested students for next year.
- Fall Musical - The Sound of Music Nov 15 - 18, 2012
 - Production Needs -
 - Program Ad Drive -
 - Program production - Lorrie is looking at a new printer for the program
 - Publicity
 - Signage - LED sign, school sign - Diana
 - Posters/Post cards - Are ready to pick up and distribute
 - Media - Send info to Nancy Crandall - Diana
 - Tickets - On sale Oct 15th Jennifer and Deb
 - Cast and Crew dinners - Chris Apel
 - Parents' Night Reception - Chris Apel
 - Flowers/Stargrams/Merchandise - Kelly Martinez, Leslie Groth, Jenny McAfee
 - Cast appreciation (locker signs, goodie bags) - Michelle Tebary
 - T-shirts - Kelley Weddington
 - Photography - INVU
 - Videography ?
 - Volunteers - Need volunteer forms at earliest convenience !
- State Thespian Conference - Fri. March 1 - Sun. March 3 Next planning meeting Sept 25 and Oct 2 in the Black Box Theatre
- Next General meeting - Tuesday Oct. 9, @ 7:00pm in the Black Box Theatre

- Special Guests - Drama Club board members, Greg Hall, Tori Schafer and Kristin Osinski attended our meeting looking for suggestions for projects that they could do, to apply for an award. They are working toward receiving an Honor Troupe Award as a Thespian Troupe. Northview is Troupe 4463.
- In addition the Drama Club monies are now being held in the Theatre Boosters account. Sandi will keep them separate so that the students do not need to open their own account.