

Northview Theatre Booster Meeting Minutes

April 9, 2013

Attendance: Michelle Tebary, Stella Wohlgamuth, Christine Abbott, Deb Nolan, Don Wachowiak, Helene Szczerba, Jennifer Vizina, Diana Randolph, Julie Hoffman, Beth Woodbury, Jennifer Froelich, Joan Bruggemann

1. **Director Comments:** "The Bad Seed" begins next week. Rehearsals progressing well and on schedule.
2. **Financial Report:** submitted by Sandi Towns and reviewed. Current balance \$17,115.93. Noted was checkbook balance adjustment of \$26.75.
3. **Minutes:** motion made by Diana Randolph to accept minutes from March 12, 2013 meeting was seconded by Stella Wohlgamuth. All approved.
4. **Thespian State Conference-Loose Ends:** Rhetorical question: If asked, 'If Northview would like to host again, would we?' General consensus was 'yes'. Opportunity to do so would most likely not be for another 5-6 years. Chairpersons to submit a final report with summaries, comments and suggestions. These reports are due by end of April.
5. **Spring Play:** "The Bad Seed" April 18-21, 2013
 - a. **Production needs:** some props still needed. Mr. Wo will be sending email with needed items.
 - b. **Ads:** all ads have made it into final program. Rotary ad is missing, but a substitute is available. All Head Shots were submitted as well. Chip Towns and Andrea Altenberg aided in proofreading drafts. **NOTE:** due to Interactive Media Class now doing production and print materials, there is a need for a Program Liason position. This person would be responsible for coordinating and managing incoming ads, as well as overseeing program production. They would serve as a point person between advertisers, Ms. Blue and her class. They would also assist in proof reading all material prior to printing.
 - c. **Publicity:** Posters and postcards to be distributed using distribution schedule from Sound of Music. It was decided that grade schools would not be included due to graphic story line of play.
 - d. **Ticket Sales:** Jennifer Froelich reported that ticket sales are way down from Rumors last year. Last year at this time, approximately 142 pre sales were recorded, with only 42 this year.
 - e. **Cast and Crew Dinners:** plans in place for dinners and parent preview night.

- f. **Merchandise-** still in need for volunteers. **Reminder:** it is the merchandise chairpersons responsibility to get the design for the stargrams, get them printed, then cut for sale at performance.
 - g. **Locker Signs-** Completed-Michelle Teabary and Beth Woodbury posted locker signs over spring break.
 - h. **Volunteers:** Stella Wolgamuth reviewed current status. Most positions are covered with openings still in donations of food for cast and crew dinners, concessions, stargrams and few other openings.
 - i. **Cast Party:** scheduled for Saturday April 20, 2013 following performance. Will take place at either Apels or Froelichs.
6. **Red Carpet Awards:** May 31,2013 at 7:00p in Performing Arts Center.
 7. **Officer Elections:** will be held at the next general meeting on Tuesday May 14, 2013. Contact Helene Szczerba with personal interest in positions or nominations. Positions available include board President, chair of Cast and Crew dinners, Program Liason, possible Secretary.
 8. **Shout out:** 3B Community Theater Productions will be performing “Urine Town” at the Maumee Indoor Theater, Memorial Day Weekend. Mr. and Mrs. Rahe, Mr. Wo, Mackenzie Apel and other Northview actors will be in cast.
 9. **Director’s proposal:** Mr. Wo approached the board with a request for the Boosters to consider a contribution towards a technical upgrade to Performance Arts Center. Equipment upgrade would include purchase of a Batten and associated overhead gear for technical support. Estimate is roughly \$47,000. Mr. Wo states he may be able to procure \$25-\$30k with additional funding being sought. He is asking Boosters to consider a donation. Discussion will take place at May or June meetings.

NEXT GENERAL MEETING: TUES. MAY 14, 2013 7:00P-BLACK BOX

Minutes submitted by Joan Bruggemann 04/09/2013